

Minutes

Date: Sunday 29th November 2019

Attendees: Gurkiran Singh Jolly (GSJ), Arjun Singh Lotay (ASL), Arjun Singh Banwait (ASB), Emman Kaur Bhangu, (EKB), Juvraj Singh Sawhney (JSS)

Minutes by: Arjun Singh Lotay (ASL)

Apologies: Inderjit Singh Bhaker (ISB)

Absences: N/A

1. Recap/feedback of Michealmas Events

- Weekly Rehraas Sahib
 - Reading altogether a better strategy than reading individually
 - Main focus for next term is maintaining a consistent turnout (has fluctuated throughout the term)
- Meal
 - Impressive turnout
 - However a bigger table is required next time as some students had to sit on a separate table
 - The change in restaurant was announced only a week in advance
 - Needs to be done earlier to allow us efficient publicity
- Diwali
 - Ensuring firework safety is an utmost priority (will be led next year by Kiran and Raviraj)
 - Turnout really impressive
 - Need to ensure consistent timings for the future (we were under the impression the programme started earlier than it did)
 - For the future need to ensure people are aware of the different ways to get to the Gurdwara (e.g. walk, bus, taxi)
 - When at the Gurdwara we need to encourage people to take up more seva
- Amrit Vela Nitnem
 - Turnout was good, though not a priority considering timing
 - Well executed
 - Hot water kettles provided by Gurdwara
 - Location in St Johns (Castlereagh Room) was ideal for the event
 - Planned within a week, will be more effective if planned in advance
- Access Conference
 - Overall a success
 - Invitation to non-committee (depending on what applicants are coming)
 - Pushing for next year's location to be in Cambridge
 - Ensuring the timings for the conference run smoothly
- 550 Conference

- Ensuring timings for the event run smoothly
 - Ensuring rooms are fit for purpose
- Langar Seva
 - Not happening in Michealmas, will reschedule for next ter
 - Ideas for next term's events to be forwarded to Juvraj
- 2. Social Media Review
 - Facebook effective (601 likes at time of meeting)
 - Using photos from previous events as cover photos for upcoming ones
 - Stronger effort needed on Instagram, more photos and stories, especially for publicising events
- 3. Handover
 - Roles will remain as is
 - All Committee to prepare handover documents for next term
 - Voting takes place in week 6 of Lent as per constitution
- 4. AOB
 - N/A